

Embassy of India

Astana

Invitation for Empanelment of Packers for Embassy of India, Astana

The Embassy of India, Astana invites applications from reputable and experienced packing companies for empanelment as authorized packers for the Embassy.

Scope of Work :

- Packing and transportation of diplomatic baggage, personal effects etc.
- Customized packing solutions for high-value items.
- Domestic and International shipping.
- Warehousing and storage facilities.

Eligibility Criteria :

- Registered and licensed packing company with experience.
- Proven track record of handling diplomatic or government shipments.
- Compliance with international packing standards and regulations.
- Ability to provide suitable and secure packing solutions.
- Valid insurance coverage of goods in transit.

Application Requirements :

- Company profile and registration documents.
- Proof of experience and credentials.
- Certificates of compliance with international standards
- Insurance policy documents.
- **Quotation for packing services(as per the attached Annexure A)**

Submission Guidelines :

- Applications must be sent to the following address by mail or email :

Administration Division,

Embassy of India

10th Floor, 62 A, Kosmonavtov, Astana , Kazakhstan

Email: adm.n.astana@mea.gov.in

- Deadline for submission : **24th November 2024.**



Contact Information :

- Mr. Vipin Rathee, Attache(Admin), Embassy of India, Astana, Kazakhstan,
Phone no. +77012207606, Email ID : adm.n.astana@mea.gov.in

Note : The Embassy reserves the right to reject any or all applications. Empanelment does not guarantee contracts.

Annexure A**(A) - By Ship/land**

Weight Category(kg)	Packing Charges (per 100 kg)	Total cost of Packing material including lift van	Total Labour Charges
4850	$(X+Y)/48.5$	X	Y
2600	$(A+B)/26$	A	B
1475	$(C+D)/14.75$	C	D

(B) - By Air

Weight Category(kg)	Packing Charges (per 100 kg)	Total cost of Packing material including lift van	Total Labour Charges
1120	$(E+F)/11.20$	E	F
560	$(G+H)/5.6$	G	H
400	$(I+J)/4$	I	J